

Conejo Valley Unified School District  
 Student Support Services  
 English Learner Services

DISTRICT ENGLISH LANGUAGE ADVISORY COMMITTEE  
 Minutes  
 December 2, 2020, 9:30-11:30 a.m.  
 Zoom Meeting

<p><b><u>DELAC Representatives</u></b>          Eulalia Soriano, Acacia          Carlos Guzman, Aspen          Vivean Lucio, Banyan Alternate          Carina Pivaral, Conejo Elementary          Gladys Koscak, Cypress          Liliana Diaz, EARTHS          Claudia Mantilla, EARTHS Alternate          Evelyn Delgado, Ladera          Azaybath Longano, Madroña          Lucely Duarte, Maple          Karla Luna, Sycamore &amp; NPHS          Teresa Rodriguez, Walnut          Alma G Molina Valenciana, Weathersfield          Katrin Bergauer, Westlake          Tania Rubin, Westlake Hills Alternate          Maria E. Ramirez, Colina &amp; TOHS Alternate          Rocio Perez Turijan, Los Cerritos          Kena Sanchez, Redwood          Ana Garcia, Sequoia          James Ranck, CVHS          Sonia Avalos, WHS          Rocio Rangel, Colina          Helena Krostag, TOHS</p>	<p><b><u>Staff</u></b>          Dr. Deborah Martinez, Coordinator of EL Services          Isabel Alamillo, EL Secretary          Daryl Miller, Support Staff          Lisa Miller, Assistant Superintendent          Student Services</p> <p><b><u>DELAC Representatives NOT Present</u></b>          Maria Vega, Banyan          Maria Garcia, Glenwood          Xiaoye (Bella) Zhou, Lang Ranch          Wildwood</p> <p><b><u>Alternate DELAC Rep. Not Present</u></b>          Carolina Zuniga, Acacia Alternate          Carmen Escalante, Glenwood Alternate          Angelica Tan, Glenwood Alternate          Maribel Bruno, Maple Alternate          Sara Zamora, Walnut Alternate</p>
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**I. Opening Provisions**

- A. Alma Molina, DELAC Vice President, called the meeting to order at 9:35 am
- B. Pledge of Allegiance
- C. Approval of Agenda  
 Motion to approve the agenda as presented; agenda approved and seconded by Ana Garcia and Kena Sanchez

**II. Reports**

- A. District Advisory Committee (DAC) report – Karla Luna, DELAC President

DAC reviewed Remote Learning, small groups; information was shared about how many students are in remote vs blended

**B. Community Outreach Committee (COC) Report – Cristal Godinez, WHS Bilingual Facilitator**

Will report at the next meeting.

**C. School Reports (By-laws Article VII, Standing Rules Article II)**

1. **Acacia** – Small In-person support groups have started.
2. **Aspen** – No report at this time
3. **Banyan**- Next ELAC meeting 1/19/2021 at 10am
4. **Conejo** – Conejo Valley Christian Church gave out meals for Thanksgiving; English classes are being held Mondays and Fridays; Upcoming event: Family Paint Night; 12/18/20 COVID testing will be available in the park at the school
5. **Cypress**- SSC meeting was held
6. **EARTHS** – Last ELAC meeting held on 10/19/20, the next one will be held 12/3/20
7. **Glenwood** – No report
8. **Ladera** – The ELAC meeting was held on 12/1/20
9. **Lang Ranch** - No report
10. **Madrona** –
11. **Maple** - No report at this time
12. **Sycamore** –ELAC meeting scheduled for 12/8/20; attending SSC and site planning meeting
13. **Walnut** - ELAC- personal support, parents are concerned and asking for more info so they won't feel scared; promoting safety
14. **Weathersfield** - SSC meeting was held and the School Safety Plan was discussed.
15. **Westlake Elem** - SSC on 9/30 SPSA work has been postponed to another meeting to look at the Reopen Safety Plan. ELAC on 10/7 and there was no one in attendance.
16. **Westlake Hills**– ELAC Meeting on 10/5 and 6 families attended.
17. **Wildwood** - No report
18. **Colina** - Zoom meetings see more participation; Some students who started back decided not to return after the Fall break
19. **Los Cerritos** - SSC 12/9/20 and ELAC 1/20/2021
20. **Redwood** - ELAC meeting changed to 12/16/20; there have been some cases of COVID on campus- emails were sent out to families
21. **Sequoia** - ELAC is today 12/2/20; Website shared regarding Immigrant refugees and schools distance learning assistance  
<https://www.immigrantsrefugeesandschools.org/post/english-learner-family-engagement-during-coronavirus>
22. **NPHS** – next ELAC meeting has not been scheduled yet
23. **TOHS** - Continuing with our small group in person instruction. Currently in the process of updating our goals for SPSA
24. **WHS** - HS - SSC security plan was presented; 12/10/20 ELAC meeting; Newcomer's English Class 12-12:30pm
25. **CVHS** - SSC meeting was held ; School is working on clearing up confusion regarding school calendars; Teacher mentor program; Achieve 3000 – learning loss; 12/9/20 next ELAC meeting; Career program

**D. Public Comments**

No public comments emailed.

### III. Information/Discussion Items

- A. Information: New 2020-2021 DELAC Executive Board & Appreciations, Dr. Deborah Martinez, Coordinator English Learner Services**  
Dr. Martinez thanked last year's executive committee members: Karla Luna, DELAC President; Alma Molina VP; Katrin Berguer, Secretary; and Maria Ramirez, Parliamentarian  
She then introduced this year's executive committee: Claudia Mantilla, President; Karla Luna, VP; Katrin Berguer, Secretary; and Maria Ramirez, Parliamentarian
- B. Information: DELAC Training Resources, Claudia Mantilla, DELAC President**  
DELAC training resources: Emailed to representatives and were showed/reviewed how to hold DELAC meetings and also ELAC meetings; reviewed quickly what ELPAC is and why it is important
- C. Presentation: Equity Task Force Efforts, Dr. Lisa Miller, Assistant Superintendent Student Services**
- a. Introduced some members of the Equity Task Force (ETF): Ana Alvarez, Nadia Luchero, Jose Pino
  - b. Why is there a task force?
    - The District needed to send a message to the community that it serves the diverse community;
    - Create a space for people to share their experiences; if we don't hear about it, we don't know about it
    - Committee was formed in September 2020 after it was mentioned at the June Board of Education meeting by Dr. McLaughlin. It consists of 15 members: 5 HS students, 5 staff members, 5 members of the community; Those committee members in attendance shared some background and why they wanted to be part of the committee.
  - c. What has the ETF been doing?
    - Provided training for all principals so they are able to support diverse students
    - Subcommittee to discuss student experiences, i.e. discipline, taking AP courses, graduate & go to college.
    - Subcommittee to discuss curriculum, i.e. diversity in textbooks and literature
    - Helps CVUSD become socially just
  - d. Meetings held twice a month; Some committee members have met 1:1 with parents; looking towards the future
    - CVUSD wants to be action oriented/solution oriented
    - Overall goal is to celebrate/value/provide equity

Q: Can anyone join in the meetings?

A: Right now the meetings are for just the 15 members; there are plans to open them to the public later

Q: What is the regularity that there is going to be training for schools?

A: A training in October about Equity and Racism was held for principals. The second training will be to give principals skills to interrupt racism/discrimination. Trainings will be held all year long.

Q: Will there be trainings held for staff?

A: The principals will receive support to train their staff. The next training on 12/9/20 will be for School Counselors. Teachers will be trained in the future.

Q: How is the District going to supervise when the program is implemented and help train the students?

A: ETF is a place where people can give feedback;

There is a formal process for schools to report discrimination; reports can be given anonymously

There is a new page on the district website and a new position has been created Family, Community & Equity Coordinator – Francisco Ramos

<https://www.conejousd.org/Departments/Student-Services/Diversity-Equity-and-Inclusion> ; all school websites have a link to this page

Q: Do students have access to the page/process?

A: Principals have been asked to share the new website in the family communications. It has not been communicated completely to the student population yet.

**D. Presentation: Learning Loss Intervention for English Learners, Dr. Deborah Martinez, Coordinator of English Learner Services**

a. Tier 2 is providing Evidence Based learning platforms; If you haven't seen information about them ask your school

- Smarty Ants: grades 1-2 English Learners- reinforces things like alphabet, syllables, letters, site words
- Imagine Learning: grades 3-5 English Learners- reinforces comprehension, Common Core, it has a lot of animation to support learning
- Achieve3000: grades 6-12 English Learners – content is for adolescents
- An email will be sent to share links to introductions to the programs
- The programs are an additional support outside of the classroom instruction

Q: If information wasn't received does it mean that my student is doing okay?

A: All EL students in grades 1-2 were invited; In grades 3-5 the school looked for students who needed assistance; Parents were invited to discuss with the schools and ask for the program

Q: Is a teacher interacting with the student regarding the program?

A: Yes

Q: When did the program start?

A: Four weeks ago. An invitation to participate will be sent to families again.

Q: Will SpEd students have access to these programs also?

A: Yes

Q: Where do the notifications/invitations come from?

A: General communication from the District was sent out from the schools. Phone calls were also made.

Q: Is Kinder participating?

A: We started with 1st grade as kindergarteners have never been to school before so we wanted to give them more time; With the new invitation, it will be made available to kindergarteners.

Q: Will ELPAC be reviewed or changed?

A: March, tests don't change

**IV. Action Items - General**

None

**V. Action Items – Consent**

**A. Approval of October Minutes**

Motion to approve the minutes as presented; Minutes approved and seconded by Rocio Perez and Carina Pivaral.

**VI. Adjournment**

**A. Tentative Agenda Items for Next Meeting**

TBD by the Executive DELAC Board

**B. Meeting Adjourned at 11:25 a.m.**